

Checklist for BHSS Practicum

Type of Services

- The practicum site offers mental and/or behavioral health services to a defined population or intends to add these services through the supervised practicum.

Practicum Duration and Direct Service

- The site agrees to host a minimum of 240 hours of practicum over the course of a minimum of five months.
- 60 hours of the 240-hour minimum requirement are spent in direct service of clients or patients. These hours may be co-delivered with practicum site supervisors or staff.

Supervisor Qualifications and Responsibilities

- A DOH approved supervisor is available to be the primary supervisor to the student over the course of the practicum. *A psychiatrist, psychologist, LMHC, LCSW, LASW, LMFT, or an associate licensed person are eligible supervisors. A physician, ARNP or PA may also be the supervisor when they attest to competency in overseeing behavioral health services. Licensed mental health professionals in the Behavioral Health Agency system are appropriate. An SUDP is not an eligible credential for BHSS supervision as they do not have within their scope of practice “mental health diagnosis and treatment.” Other persons within the organization, including SUDPs, may help mentor, guide, and support student learning, however, they cannot be identified as the supervisor of record.
- The supervisor co-develops a supervisor agreement with the practicum student.
- The supervisor is able to evaluate at least one competency in each of the eight BHSS meta-competency domains.
- The supervisor is willing to evaluate the student and attest to the student’s completion of practicum requirements on a state approved form.

Supervision Frequency and Delivery

- The supervisor schedules regular meetings with the supervisee at least bi-weekly.
- The supervisor is able to provide a minimum of 12 hours of individual or triadic supervision hours (1 supervisor with 2 practicum students) over the course of the practicum.
- When supervision is hybrid (both in person and virtual), the supervisee is able to meet in person with the supervisor at least once per quarter.